

Guide for Small Scale Salvagers

1. Registration

- a) register (one time) with the district using the Small Scale Salvage Registration Form (district will generate and provide a client number)

2. Planning

- a) view potentially available polygons on the Small Scale Salvage Planning Map
- b) review forest health aerial survey data for beetle attacked/windthrow areas
- c) be observant when out in the forest for small patches of damaged timber
- d) check potential salvage areas for other tenures or high potential for archaeological resources
- e) field check potential salvage areas to ensure they are isolated patches of at least 60% damaged timber and not more than 2,000 m³ that would otherwise not be harvested

3. Referrals

- a) complete the email referral process and resolve any conflicts if possible (don't hang any ribbon, complete assessments or begin the application process until after the referral process)
- b) complete summary of referrals (if a licence is not issued within 2 years of the referral, the area must be referred again)

4. Layout

- a) flag cutting boundaries with orange ribbon and skid trails/roads with pink ribbon
- b) GPS boundaries, skid trails, roads and landings (be sure to connect with existing roads)

5. Assessments

- a) if the proposed application is for green beetle infested timber, complete a beetle ground survey
- b) if the proposed application is in an area of high potential for archaeological resources, hire an archaeologist to complete an archaeological assessment
- c) if culturally modified trees (CMT) are present within the application area, complete a CMT survey

6. Authorizations

- a) if applicable, request and obtain authorization from:
 - i. Ministry of Transportation and Infrastructure when joining a public road,
 - ii. Ministry of **Forest (MOF)** for junctions connecting Forestry Licence to Cut (FLTC) or Road Permit roads to Forest Service Roads,
 - iii. BC Hydro or the British Columbia Transmission Corporation prior to logging near a power line,
 - iv. Telus prior to logging near a telephone line,
 - v. Pacific Northern Gas prior to crossing their right-of-way, and
 - vi. Coastal GasLink Ltd prior to crossing their pipeline right-of-way
- b) obtain a maintenance agreement with the primary user of any industrial roads you intend to use for hauling timber (may be liable to pay for road maintenance to the primary user of the road)
- c) request a Road Use Permit from **MOF** district manager (**DM**) if the total timber volume to be removed exceeds 2,000 m³
- d) if a road will need to be built, receive agreement from **MOF** before applying for a road permit

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7. Notifications

- a) notify the trapper and guide outfitter at least 30 days prior to submitting the FLTC application

8. Application

- a) hire a reputable forest professional to complete the site plan, stumpage rate request, electronic submission and professional application for an FLTC
- b) review and sign the professional application for an FLTC
- c) submit a complete application package to the **MOF** district office
- d) when notified by the district office, sign the FLTC document and provide a security deposit

9. Fire Prevention

- a) note the weather station listed on the professional application, check the fire danger rating and comply with the restrictions on high risk activities
- b) complete and submit the Emergency Contact Information Form to PG Fire Centre by March 1 every year if planning to carry out any high risk activities during snow free conditions

10. Harvesting

- a) if planning to use a Forest Service Road or Road Permit road, give notice to those responsible for the road at least 5 days prior to using the road
- b) notify the DM or designate at the commencement of harvesting
- c) clean equipment prior to moving on or off site to prevent the spread of invasive plants
- d) ensure radio channel is posted at the entrance of each road
- e) post timber mark and block number at the entrance of each block
- f) review the site plan and FLTC document for conditions (i.e. reserved timber, riparian areas, etc.) and notify your equipment operators
- g) comply with WorkSafe BC acts and regulations
- h) if any potential archaeological features or cultural heritage resources are discovered during harvesting, cease operations and notify the district office
- i) clear debris in ditches and maintain/restore natural drainage as necessary

11. Deactivation

- a) deactivate skid trails such that the trail surface is a stable, natural surface, drainage patterns are maintained and sediment delivery to any water course is minimized
- b) return non-Forest Service/Road Permit roads to their condition prior to your use

12. Residue and Waste

- a) hire a forest professional to complete and submit a residue and waste survey before debris disposal

13. Fire Hazard Assessment and Abatement

- a) hire a forest professional to complete and submit a fire hazard assessment
- b) abate fire hazard (i.e. pile logging debris and grind/burn debris piles) as early as possible and no later than 24 months from the commencement of harvesting

14. Reporting

- a) notify the DM or designate upon completion of harvesting, **deactivation, residue and waste submission, fire hazard assessment submission and fire hazard abatement** (initiates the release of security deposit)